

**EXECUTIVE DECISIONS TAKEN BY DELEGATED OFFICER  
NOTICE OF DECISION**

*THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER*

<b>TITLE OF DECISION:</b>			
<b>KITCHEN AND BATHROOM CONTRACT 2018-2019 FLOORING CONTRACT</b>			
<b>NAME OF DECISION TAKER:</b>	<b>MARK DAVIES</b>		
<b>POSITION AND RESPONSIBILITY HELD:</b>	<b>CHIEF OFFICER (ENVIRONMENT)</b>		
<b>CONTACT OFFICER:</b>	<b>CHRIS DUNFORD</b>		
<b>TELEPHONE:</b>	01524 582421		
<b>E-MAIL:</b>	cdunford@lancaster.gov.uk		
<b>Details of Decision:</b>			
Award of contract to Anchor Flooring for the Branksome and Carnforth kitchen contract 2018/19, for the supply and installation of flooring as part of the kitchen renewal scheme.			
<b>Reasons for the decision:</b>			
Anchor flooring submitted the lowest tender out of the companies chosen. The tender is within budget. All work will be completed by 31 <sup>st</sup> March 2019.			
<b>IS THE DECISION URGENT</b>			
<b>NO</b>			
<b>PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW: THE CONTRACT IS REQUIRED TO START ON SITE ON</b>			
<b>I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW &amp; SCRUTINY PROCEDURE RULES)</b>			
<b>SIGNATURE OF THE OVERVIEW &amp; SCRUTINY CHAIRMAN: N/A</b>			
<b>SIGNATURE OF DECISION TAKER:</b> Mark Davies			
<b>DATE:</b> 10.04.18			
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			<b>REF NO.</b> ODD29
<b>DATE DECISION TAKEN:</b>	10.04.18	<b>DATE RECEIVED BY DEMOCRATIC SERVICES:</b>	10.04.18
<b>DATE DECISION PUBLISHED:</b>	10.04.18	<b>IMPLEMENTATION DATE (publication day + 5 working days):</b>	18.04.18